Barnsley College

Minutes of the extraordinary meeting of Governors held on Tuesday 25 January 2022 at 4.30pm at Oulton Hall Hotel

Present:
Simon Perryman (Chair)
Helen Jaggar (Vice Chair)
Nick Bowen (Vice Chair)
Carol Cooper-Smith (Governor)
Chelle Charlesworth (Staff Governor)
Kay Dickinson (Governor)
Bethanie Jacobs (Student Governor)
Sharon Jandu (Governor)
Tracey Johnson (Governor)
Yiannis Koursis (Principal and CEO)
Marie Lang (Governor)
Conor Moss (Governor)
David Shepherd (Governor)
Helen Weatherston (Staff Governor)

In attendance:
David Akeroyd (Deputy Principal – Development & Productivity)
Gavin Batty (Vice Principal Technical & Professional)
Heather Jackson (Director of Governance and Clerk to the Board)
Tony Johnson (Vice Principal – Corporate Services)
Laila Lawton (Vice Principal – Finance)
Liz Leek (Deputy Principal – Culture, Place & Communities)
Ken Merry (Vice Principal Quality & Access to Learning)
Suki Rai (Vice Principal – Funding, Performance & Technology)

Part I

Minute	
PROCEDURAL MATTERS	
B22/001	Agenda Item No. 1: Quoracy The meeting was quorate.
B22/002	Agenda Item No. 2: Apologies for absence Apologies were received from Lucy Bartholomew, Andrew Denniff, Gavin Day and David Shepherd.

Minute	
B22/003	Agenda Item No. 3: Declarations of interest Tracey Johnson declared her interests as an employee of Barnsley Metropolitan District Council and noted that Wellspring Trust and ITS were both tenants of the Digital Media Centre which she managed. Kay Dickinson declared her interest as a Chair of NOCN, ITS, Smartstyle, BCDC and Think. Helen Jaggar declared her interest as a Director of ITS and Smartstyle. Yiannis Koursis declared his interest as a Director of ITS, Smartstyle, BCDC and Think and as a Director of Wellspring Trust. Heather Jackson declared her interest as Company Secretary of ITS, Smartstyle, BCDC and Think. Conor Moss declared his interest in agenda items 9, 12, 13 and 14 as an employee of Sheffield Hallam University.
B22/004	Agenda Item No. 4 – Minutes of the meeting held on 14 December 2021 It was RESOLVED to approve the minutes of the meeting held on 14 December 2021.
B22/005	Agenda Item No. 5: Matters arising from the last meeting There were no matters arising.
B22/006	Agenda Item No. 6: Rolling Action List It was RESOLVED to note the Rolling Action List.
B22/007	Agenda Item No. 7: Assurance Based Governance Governors noted the update to the Assurance Based Governance table and noted the assurance that it provided in relation to the instruments and articles of Government.
B22/008	Agenda Item No. 8: Notification of items of any other business The Vice Principal presented a 10 minute Self Assessment Report for Governors information. It was RESOLVED to note the 10 minute self-assessment report.

Minute	
B22/009	Agenda Item No. 9: HE Direction

The Deputy Principal Development and Productivity presented the HE Direction report.

Governors noted that the College has a relatively small classroom based provision which reflects recent focus on growing the Level 4 and 5 Apprenticeship offer.

Governors discussed the potential opportunities that may be created by Higher Technical Qualifications (HTQs) and the areas for potential growth for the College. It was also noted that the provision from the IoT would be included in any future modelling.

The need for an agile curriculum offer was discussed, while also needing to ensure overall coherence of the HE offer. It was agreed that the next creative session in April would focus on the curriculum at a strategic level to check we have an agreed vision for HE at board level and allowing a clear articulation of future plans including possible growth of HE provision going forward, pathways, capital and resource requirements and building on the discussions from the earlier strategic seminar session, Curriculum 2030.

It was RESOLVED to note the contents of the report and to revisit via a creative session and again in 12 months once there was more clarity on HTQs and higher level apprenticeships. |
| B22/010 | Agenda Item No. 10: **Principal's report**

The Principal presented his report and noted that the college had been successful in its IoT bid. Governors congratulated the College and noted the excellent work done so far.

Governors discussed the Skills Accelerator Project and noted the risks. It was agreed the College remained committed to ensuring that the project was a success.

Governors noted that the SciTech building was scheduled for completion at the end of February.

Governors congratulated the Chair who had been elected as chair of the AoC Governors Council.

It was RESOLVED to note the **Principal's report**. |

Minute	
B22/011	**Agenda Item No. 11: Management Accounts** The Vice Principal Finance presented the Management Accounts. Governors noted that the College was on track to deliver two of its three key financial targets as set in the budget and financial plan. It was noted that the ESFA financial health points were lower than budget due to capital investment in motor vehicle but remained above the minimum target set by board. It was RESOLVED to approve the Management Accounts and note the assurance that they provided.
B22/012	**Agenda Item No. 12: Higher Education Annual Monitoring Report** The Vice Principal Quality presented the Higher Education Monitoring Report. Governors noted that there were two positive HE relationships and one which needed more work although there was an opportunity to reset and reignite this relationship. Governors discussed the partnerships and noted that having a number of partners provided the college was positive as it allowed the College to spread its risk and ensure that it could focus on specific curriculum areas of expertise. It was RESOLVED to note the Higher Education Annual Monitoring Report and the assurance that it provides.
B22/013	**Agenda Item No. 13: OfS Audit Report** The Vice Principal Quality presented the OfS Report. It was RESOLVED to note the OfS Audit Report and the assurance that it provides.

B22/014	**Agenda Item No. 14: Institute of Technology (IoT)**
	The Vice Principal Technical and Professional Education and Vice Principal Finance presented the IoT collaboration proposal.
	Governors noted that key risks had been identified and detailed in the report. It was agreed to authorise the request for £95k and appoint the STEM architects, noting that future decisions on further spend would be required in due course.
	Governors discussed the timeframes and challenges and agreed that it was appropriate to contract some work whilst still ensuring that risk was minimised at all stages. Governors noted that no commitment was required currently but understood future potential risks associated with the project.
	It was RESOLVED to agree the process to proceed through the pre-award stage ensuring risk was minimised throughout.
	It was RESOLVED to agree that the project management would replicate the management of the SciTech development with delegated authority given to the Principal/CEO
	It was RESOLVED to appoint governor Carol Cooper-Smith to the IoT project board.
	It was RESOLVED to approve the appointment of STEM architects as consultants to RIBA stage 4 at a cost of £95k.
B22/015	**Agenda Item No. 15: Safeguarding and Prevent Policies**
	Governors noted that Deputy Principal Culture, Place and Communities had earlier provided a briefing on Incel and that policies had been updated to reflect guidance in KCSIE and the adoption of College polices by ITS.
	It was RESOLVED to approve the Safeguarding Policy.
	It was RESOLVED to approve the Prevent Policy.
B22/016	**Agenda Item No. 16: External Speaker Policy**
	It was RESOLVED to approve the External Speaker Policy

B22/017	Agenda Item No. 17: Senior Postholder Policies Governors noted that the Senior Postholder (SPH) policies would be reviewed every 3 years. It was RESOLVED to approve the SPH Capability Policy It was RESOLVED to approve the SPH Disciplinary Policy It was RESOLVED to approve the SPH Grievance Policy It was RESOLVED to approve the SPH Probation Policy It was RESOLVED to approve the SPH Remuneration Policy
B22/018	Agenda Item No. 18: Acronyms It was RESOLVED to agree the Acronyms report.
B22/019	Agenda Item No.19: Date and time of next meeting of the Board 22 March 2022 – Monitoring & Quality

The meeting closed at 17:42

Signed (Chair): ………………………………………………… **Dated:** …………………………………………